

**BWSC-NRD-2016-01**

**Natural Resource Damages Assessment and Restoration Program**

**North River Restoration**

**Response to Questions**

**Q. Should we include subcontractors as partners or in [the] resume sections?**

A. On page 19 of Attachment A (Application), in the Grant Announcement and Application (GAA), there is a section to provide Project Partner/Subcontractor contact information (if applicable). Additionally, Applicants should provide resumes for Subcontractors/Partners in Section 3 of the submittal (Key Resumes), as described in Attachment B of the GAA. The intent is for Applicants to provide resumes of key individuals who will be doing the work, and that can be personnel from the entity organization, subcontractor or project partner. Project partners that will be providing substantive contributions to the project through the Work and Cost Plan (e.g. site access, in-kind services) must provide letters of commitment indicating their willingness and ability to do so. Project partners that will be providing non-specific, general support for the project may provide letters of support. Applicants should provide letter(s) of commitment from Project Partner(s) in Section 4 "Letter(s) of Commitment from Project Partner(s)", as described in Attachment B of the GAA.

**Q. What is the typical time for reimbursement? Is it at the end of the work or as work is completed?**

Payments by the Commonwealth are issued through Electronic Fund Transfer (EFT) 45 days from invoice receipt, per the Office of the Comptroller policy (<http://www.mass.gov/comptroller/docs/policies-procedures/accounts-payable/po-ap-commonwealth-bill-paying.pdf>). Under the grant contract, there will be a specified maximum obligation amount; payment will be made for services delivered and will be on a reimbursement of costs basis. Awardees may submit invoices monthly, quarterly or as work is completed, depending on the Work and Cost Plan. Refer to Attachment C, Supplemental Terms and Conditions, Paragraph 3 (Compensation and Payment of Grant Funds) for additional information.

**Q. If the [Grant Application] funding is for a component of a larger project does the grantee [applicant] state the magnitude of benefits for the larger project [in the Application]?**

A. Applicants should discuss the proposed project component in the context of the larger project and present the magnitude of benefits of the larger project, in addition to the specific benefits provided by the component that is proposed to be funded through the grant.